

STU - Externally-Funded Research Grant Time Sheet

Print _____ Payperiod: _____ to _____

Name _____ Student # _____ Paydate: _____

		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL
Saturday						
Sunday						
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
TOTAL HOURS						

If the RA is currently affiliated with a post-secondary institution, please indicate their status:

Undergraduate [] Postgraduate [] Master's [] Ph.D. [] Postdoc []

Your time sheet MUST be received by the Office of Research Services (BMH 312) no later than 10:00 am on the Monday following the end of this payperiod.

By submitting this timesheet the grant holder acknowledges and agrees to the University's Policy Regarding Potential Conflicts of Interest in the Hiring of Research Assistants for Externally-Funded Research Projects

_____ \$ _____ = \$ _____ (applicable)

Budget Number Hourly Rate * Total Hours Total Deposit

* (Hourly rate includes 4% vacation pay)

Department _____ Position Worked _____ Supervisor - please print and sign name _____

**Please review Student Employment Classification Rubric on Human Resources Website*

Office of Research Services