

Financial Statements of

ST. THOMAS UNIVERSITY

And Independent Auditors' Report thereon

Year ended April 30, 2020



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INDEPENDENT AUDITORS' REPORT

To the Board of Governors

Opinion

We have audited the financial statements of St. Thomas University (the "University"), which comprise:

- the statement of financial position as at April 30, 2020
- the statement of operations and changes in fund balances for the year then ended
- the statement of cash flows for the year then ended
- and notes and schedules to the financial statements, including a summary of significant accounting policies.

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements, present fairly, in all material respects, the financial position of St. Thomas University as at April 30, 2020, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the University in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the University's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the University or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the University's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



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- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the University's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the University's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the University to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, slightly slanted style. Below the signature is a horizontal line that starts under the 'K' and ends under the 'P', with a small upward tick at the end.

Chartered Professional Accountants

Fredericton, Canada

October 17, 2020

ST. THOMAS UNIVERSITY

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Year ended April 30, 2020

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ST. THOMAS UNIVERSITY

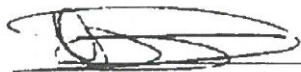
Statement of Financial Position

Year ended April 30, 2020, with comparative information for 2019

	2020	2019
Assets		
Current assets:		
Prepaid expenses	\$ 130,980	\$ 107,964
Accounts receivable:		
Students (note 2)	1,675,121	1,520,499
Other	455,157	951,089
	<u>2,261,258</u>	<u>2,579,552</u>
Investments (note 3)	22,555,556	21,557,454
Capital assets (note 4)	28,925,884	30,441,898
	<u>\$ 53,742,698</u>	<u>\$ 54,579,004</u>
Liabilities, Deferred Contributions and Fund Balances		
Current liabilities:		
Bank indebtedness (note 5)	\$ 82,435	\$ 335,435
Accounts payable and accrued liabilities (note 6)	4,745,851	4,586,659
Fees received in advance	354,046	347,124
Current portion of capital lease obligation (note 8)	73,116	73,116
Current portion of long-term debt (note 9)	180,000	176,000
	<u>5,435,448</u>	<u>5,518,334</u>
Deferred contributions (note 7)	2,357,044	1,351,166
Capital lease obligation (note 8)	916,618	998,253
Long-term debt (note 9)	5,188,000	5,368,000
Fund balances:		
Unrestricted	231,734	223,139
Ancillary	(860,446)	(549,513)
Internally restricted	918,040	64,026
Endowments	444,300	444,300
Other externally restricted	21,037,513	17,334,670
Capital assets (note 10)	18,074,447	23,826,629
	<u>39,845,588</u>	<u>41,343,251</u>
	<u>\$ 53,742,698</u>	<u>\$ 54,579,004</u>

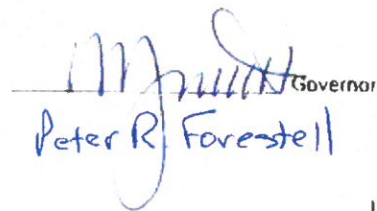
See accompanying notes to financial statements.

On behalf of the Board:



Vaughn Sturgeon

Governor



Governor

Peter R. Forestell

ST. THOMAS UNIVERSITY

Statement of Operations and Changes in Fund Balances

Year ended April 30, 2020, with comparative information for 2019

						2020	2019
	General Operating	Ancillary	Internally restricted	Endowments and other externally restricted	Capital assets	Grand total	Grand total
Revenues:							
Provincial operating grant	\$ 14,507,635	\$ -	\$ -	\$ -	\$ -	\$ 14,507,635	\$ 14,366,000
Other grants	1,823,098	-	-	219,057	29,727	2,071,882	1,480,158
Student fees	16,178,458	2,856,638	-	-	-	19,035,096	18,565,287
Gain in fair value of - investments	64,599	-	172,660	557,801	-	795,060	1,928,362
Gain on sale of Forest Hill Properties (note 12)	-	-	-	-	-	-	2,049,515
Donations	175,369	100,000	134,707	1,864,646	-	2,274,722	2,271,987
Athletic revenues	270,048	-	-	-	-	270,048	229,580
Miscellaneous	419,159	139,441	-	14,100	55,540	628,240	638,090
	<u>33,438,366</u>	<u>3,096,079</u>	<u>307,367</u>	<u>2,655,604</u>	<u>85,267</u>	<u>39,582,683</u>	<u>41,528,979</u>
Expenses:							
Academic	19,020,295	-	202,411	518,534	-	19,741,240	19,928,614
Computing services	1,063,511	-	-	-	-	1,063,511	1,007,870
Administrative and general	5,203,235	516,239	8,854	262,889	-	5,991,217	6,248,964
Student services	2,791,313	282,301	-	-	-	3,073,614	2,656,938
Physical plant	2,486,224	2,100,023	-	-	-	4,586,247	4,760,450
Scholarships and awards	1,205,393	291,546	842,070	683,424	-	3,022,433	2,976,232
Grant transfer to UNB	1,959,800	-	-	-	-	1,959,800	1,940,400
Amortization	-	-	-	-	1,642,284	1,642,284	1,730,782
	<u>33,729,771</u>	<u>3,190,109</u>	<u>1,053,335</u>	<u>1,464,847</u>	<u>1,642,284</u>	<u>41,080,346</u>	<u>41,250,250</u>
Excess (deficiency) of revenues over expenses	(291,405)	(94,030)	(745,968)	1,190,757	(1,557,017)	(1,497,663)	278,729
Fund balance, beginning of year	223,139	(549,513)	64,026	17,778,970	23,826,629	41,343,251	41,064,522
	(68,266)	(643,543)	(681,942)	18,969,727	22,269,612	39,845,558	41,343,251
Transfers	300,000	(216,903)	1,599,982	2,512,086	(4,195,165)	-	-
Fund balance, end of year	\$ 231,734	\$ (860,446)	\$ 918,040	\$ 21,481,813	\$ 18,074,447	\$ 39,845,588	\$ 41,343,251

See accompanying notes to financial statements.

ST. THOMAS UNIVERSITY

Statement of Cash Flows

Year ended April 30, 2020, with comparative information for 2019

	2020	2019
Cash flows from operating activities:		
Excess (deficiency) of revenues over expenses	\$ (1,497,663)	\$ 278,729
Amortization of capital assets, not involving cash	1,642,284	1,730,782
Unrealized gain on investments	(795,060)	(1,928,362)
Gain on sale of Forest Hill Properties	-	(2,049,515)
Deferred contributions recognized as revenue	(1,048,791)	(597,536)
Net change in non-cash operating working capital	484,408	283,070
	<u>(1,214,822)</u>	<u>(2,282,832)</u>
Financing and investing activities:		
Draw on investments	-	2,000,000
Investment management fees	117,752	107,066
Donation of investments	(320,794)	(3,061)
Proceeds from sales of Forest Hill Properties	-	4,336,094
Capital assets acquired	(126,170)	(227,129)
Contributions received and deferred	2,054,669	1,231,113
Construction financing Harrington Hall	-	-
Issuance of long-term debt Harrington Hall	-	-
Principal payment on long-term debt	(176,000)	(1,683,000)
Principal payment on capital lease obligation	(81,635)	(81,634)
	<u>1,467,822</u>	<u>5,679,449</u>
Decrease in bank indebtedness	253,000	3,396,617
Bank indebtedness, beginning of year	(335,435)	(3,732,052)
Bank indebtedness, end of year	<u>\$ (82,435)</u>	<u>\$ (335,435)</u>

See accompanying notes to financial statements.

ST. THOMAS UNIVERSITY

Notes to Financial Statements

Year ended April 30, 2020

St. Thomas University (the University) is a university incorporated by Special Act of the Legislative Assembly of New Brunswick providing undergraduate liberal arts and professional programs. The University is a registered charity under the Income Tax Act.

1. Significant accounting policies:

The financial statements have been prepared by management in accordance with Canadian accounting standards for Not-For-Profit Organizations in Part III of the CPA Canada Handbook.

(a) Basis of accounting:

The University follows the fund basis of accounting, which provides for a separate self-balancing group of accounts established to enable separate accountability for particular legal or contractual activities or for purposes of segregating assets that are to be used for certain designated purposes. Separate accounts are maintained for each fund. For financial statement purposes, funds that have similar characteristics have been combined into fund groups as follows:

Unrestricted funds are those which are not subject to restrictions by external parties as to use of the funds. Included in this category are the following:

General:

Includes all ordinary academic and administrative operations of the University as well as ancillary operations.

Internally restricted:

Includes funds established by the Board for various specific purposes as follows:

Capital

Pension

Scholarship

Special projects

Aquinas Chair in Interdisciplinary Studies

John XXIII Chair in Catholic Theology

ST. THOMAS UNIVERSITY

Notes to Financial Statements (continued)

Year ended April 30, 2020

1. Significant accounting policies (continued):

(a) Basis of accounting (continued):

Other externally restricted includes funds established with contributions by external parties that require the funds and investment income to be expended for specific purposes as follows:

Endowments:

Includes resources contributed whereby contributors have directed that the original capital contributed must remain unspent and investment income is subject to restriction and is reported as restricted. Included in endowments are the following:

Chair in Canadian Citizenship and Human Rights

The Dr. Bernie Vigod Memorial Lectures Trust

Includes funded chairs in Gerontology, Native and Aboriginal Cultures of Atlantic Canada, Irving Chair in Journalism and Studies in Criminology and Criminal Justice and restricted interest.

Capital assets

(b) Investments:

Investments are recorded at fair value.

(c) Capital assets:

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Assets acquired under capital leases are amortized over the estimated life of the assets or over the lease term, as appropriate. Repairs and maintenance costs are charged to expense. Betterments, which extend the estimated life of an asset, are capitalized. When a capital asset no longer contributes to the University's ability to provide services, its carrying amount is written down to its residual value.

Capital assets are amortized on a declining-balance basis using the following annual rates:

Asset	Rate
Building under capital lease	5%
Land improvements	5%
Buildings	5%
Equipment	10%

ST. THOMAS UNIVERSITY

Notes to Financial Statements (continued)

Year ended April 30, 2020

1. Significant accounting policies (continued):

(d) Revenue recognition:

The University uses the restricted fund method of accounting for contributions from donations and government grants. The deferral method is used on a limited basis where no specific restricted fund has been established.

Contributions and pledges are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income is recognized as revenue when earned and recorded as unrestricted or restricted if so directed by the contributor.

Revenue from student fees is recognized when the services are rendered, collections of amounts are fixed or determinable and the relevant receivable is reasonably assured.

(e) Asset impairment:

When a tangible capital asset no longer has any long-term service potential to the University, the excess of its net carrying amount over any residual value is recognized as an expense in the statement of operations.

(f) Assets held for sale:

Long-lived assets are classified as an asset held for sale at the point in time when the asset is available for immediate sale, management has committed to a plan to sell the asset and is actively locating a buyer for the asset at a sales price that is reasonable in relation to the current fair value of the asset, and the sale is probable and expected to be completed within a one-year period.

Assets to be disposed of are separately presented in the balance sheet and reported at the lower of the carrying amount or fair value less costs to sell, and are no longer depreciated.

(g) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The University has elected to carry all other investments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

ST. THOMAS UNIVERSITY

Notes to Financial Statements (continued)

Year ended April 30, 2020

1. Significant accounting policies (continued):

(g) Financial instruments (continued):

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the University determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the University expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

Derivative financial instruments are utilized by the University in the management of its interest rate exposure. The University's policy is not to utilize derivative financial instruments for trading or speculative purposes. Derivative instruments are recorded on the statement of financial position as assets and liabilities and are measured at fair value. Changes in the derivative instruments' fair value are recognized in the statement of operations unless specific hedge accounting criteria are met. Changes in the fair value of effective cash flow hedges are included directly in the fund balances.

The University entered into an interest rate swap in order to reduce the impact of fluctuating interest rates on its long-term debt. The swap agreement requires the periodic exchange of payments without the exchange of the notional principal amount on which the payment is based. The University designated its interest rate hedge agreement as the hedge of the underlying debt. Interest expense on the debt is adjusted to include the payment made under the interest rate swap.

(h) Management estimates:

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of capital assets, and accounts receivable at the dates of the financial statements and the reported amounts of revenues and expenses during the reported periods. Actual results could differ from those estimates.

2. Student accounts receivable:

	2020	2019
Accounts receivable	\$ 2,928,144	\$ 2,523,522
Less: allowance for doubtful accounts	(1,253,023)	(1,003,023)
	<u>\$ 1,675,121</u>	<u>\$ 1,520,499</u>

ST. THOMAS UNIVERSITY

Notes to Financial Statements (continued)

Year ended April 30, 2020

3. Investments:

	2020	2019
Canadian fixed income	\$ 11,096,598	\$ 10,222,107
Canadian equities	3,787,845	4,117,951
US equities	3,838,634	3,668,686
International equities	3,729,450	3,444,424
Other	103,029	104,286
	<u>\$ 22,555,556</u>	<u>\$ 21,557,454</u>

The Canadian fixed income investments have an effective interest rate of 1.90% to 4.93% (2019 - 1.90% to 4.93%) and mature between June 2020 and September 2029.

4. Capital assets:

April 30, 2020	Cost	Accumulated amortization	Net book value
Building under capital lease	\$ 2,006,753	\$ 810,526	\$ 1,196,227
Land improvements	2,680,193	1,666,848	1,013,345
Buildings	51,420,585	27,100,551	24,320,034
Equipment	11,229,479	8,833,201	2,396,278
	<u>\$ 67,337,010</u>	<u>\$ 38,411,126</u>	<u>\$ 28,925,884</u>

April 30, 2019	Cost	Accumulated amortization	Net book value
Building under capital lease	\$ 2,006,753	\$ 710,188	\$ 1,296,565
Land improvements	2,680,193	1,613,514	1,066,679
Buildings	51,294,415	25,861,248	25,433,167
Equipment	11,229,479	8,583,892	2,645,587
	<u>\$ 67,210,840</u>	<u>\$ 36,768,842</u>	<u>\$ 30,441,998</u>

5. Bank indebtedness:

The University has an operating loan agreement in the amount of \$2,000,000, which is due on demand and bears interest at the bank's prime rate.

The University has available a \$5,000,000 revolving demand facility which bears interest at renewable Banker's Acceptance floating rates, plus stamping fees. The balance outstanding at April 30, 2020 was \$Nil (2019 - \$Nil).

ST. THOMAS UNIVERSITY

Notes to Financial Statements (continued)

Year ended April 30, 2020

6. Accounts payable and accrued liabilities:

Accounts payable and accrued liabilities includes \$24,416 (2019 - \$3,146) in amounts owing for government remittances including payroll deductions and HST.

7. Deferred contributions:

Deferred contributions relate to expenses of future periods and represent time-restricted contributions as well as unspent externally restricted contributions for purposes of research and other academic projects.

	2020	2019
Balance, beginning of year	\$ 1,351,166	\$ 717,589
Less amounts recognized as revenue in the year	(1,048,791)	(597,536)
Add amounts received related to future periods	2,054,669	1,231,113
Balance, end of year	\$ 2,357,044	\$ 1,351,166

8. Capital lease obligation:

The University has financed dedicated space at the Grant-Harvey Centre by entering into a capital leasing arrangement. Capital lease repayment is due as follows:

	2020	2019
2020	\$ –	\$ 119,390
2021	119,390	119,390
2022	119,390	119,390
2023	119,390	119,390
2024	119,390	119,390
2025	119,390	119,390
Thereafter	864,451	864,451
Total minimum lease payments	1,461,401	1,580,791
Less amount representing interest	(471,667)	(509,422)
Present value of net minimum capital lease payments	989,734	1,071,369
Current portion of capital lease obligation	73,116	73,116
	\$ 916,618	\$ 998,253

Interest of \$37,889 relating to capital lease obligation has been included in interest expense. The total amount of assets under capital lease is \$2,006,753 with related accumulated amortization of \$810,526.

ST. THOMAS UNIVERSITY

Notes to Financial Statements (continued)

Year ended April 30, 2020

9. Long-term debt:

	2020	2019
Term facility repayable in monthly instalments of \$14,000-\$15,000 plus interest, due September 2027. The facility bears interest at Bankers' Acceptance floating rates, renewable monthly, plus stamping fees, totalling 2.48%.	5,368,000	5,544,000
Less:		
Current portion of long-term debt	180,000	176,000
	<u>\$ 5,188,000</u>	<u>\$ 5,368,000</u>

The University has entered into a swap agreement whereby the University has fixed its interest rate on the renewable monthly banker's acceptances. Swap payments are reflected as interest expense and accounted for on an accrual basis.

Principal due within each of the next five years on long-term debt is approximately as follows:

2021	\$	180,000
2022		185,000
2023		190,000
2024		194,000
2025		199,000

10. Capital assets:

Investment in capital assets is calculated as follows:

	2020	2019
Capital assets	\$ 28,925,884	\$ 30,441,998
Long-term debt and construction financing	(5,368,000)	(5,544,000)
Capital lease obligation	(989,734)	(1,071,369)
Due to internally restricted fund	(4,493,703)	—
Invested in capital assets	<u>\$ 18,074,447</u>	<u>\$ 23,826,629</u>

ST. THOMAS UNIVERSITY

Notes to Financial Statements (continued)

Year ended April 30, 2020

11. Pension plan:

The "Pension Plan for the Employees of St. Thomas University" is a defined-contribution pension plan under which contributions are made by both St. Thomas University and its employees. For the fiscal year ended April 30, 2020, the University expensed contributions of \$1,341,181 (2019 - \$1,333,158) under the terms of the Plan.

12. Financial risks:

Financial risk refers to the impact on the University's cash flows as a result of fluctuations in interest rates and the credit quality of student receivables and counterparties to financial instruments. The University manages its financial risk as follows:

(a) Interest rate risk:

Interest rate is minimized as fixed interest rates or interest rate swaps are entered into to fix interest rates on variable rate mortgages.

(b) Derivatives:

The notional amount of interest rate swaps outstanding at year end is \$5,368,000 CAD (2019 - \$5,544,000 CAD). At April 30, 2020, the interest rate swap agreements had a fair value of \$(264,309) (2019 - \$141,315).

(c) Credit risk:

The University is exposed to credit-related losses in the event of non-performance by counterparties to financial instruments. Credit exposure is minimized by dealing with credit-worthy counterparties such as highly rated financial institutions.

To reduce credit risk with student accounts, the University places restrictions on registering for courses and the issuance of grades and degrees, until payment on account is made. The University also uses third party agencies to collect outstanding receivables.

(d) Currency risk:

The University realizes a small portion of its revenues in foreign currencies and is thus exposed to foreign exchange fluctuations. This risk is minimized, where possible, by timing the conversion of such revenues to Canadian dollars based on market conditions. In addition, all foreign currency is reflected in Canadian dollars for financial statement purposes.

ST. THOMAS UNIVERSITY

Notes to Financial Statements (continued)

Year ended April 30, 2020

13. Expense allocation:

In adherence to CPA HB Section 4470, *Disclosure of allocated expenses by not-for-profit organizations*, the following allocations were made during the year:

Salaries and wages have been allocated to Ancillary based on estimated time spent as follows:

	2020	2019
Physical plant	\$ 154,189	\$ 161,754
Administrative	161,669	204,359
Support	49,167	50,523
	<u>\$ 365,025</u>	<u>\$ 416,636</u>

In addition, salaries and wages of \$25,000 (2019 - \$25,000) for student wages were allocated to Ancillary.

14. Subsequent event:

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of the coronavirus, the “COVID-19 outbreak”. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. As a result of this, on March 16, 2020, the government of New Brunswick ordered the closure of all non-essential businesses effective March 17, 2020. In addition, the Canadian government has imposed travel restrictions to Canada until further notice.

On March 19, 2020, the University closed its campus. The campus was re-opened to public on August 4, 2020. The plan for continuing education throughout the summer and fall semesters offered by the University will be through online curriculum which could have implications on number of course offerings, enrollment and ancillary revenues.

As the impacts of COVID-19 continue, there could be further impact on the University, its students and funding sources. Management is actively monitoring the effect on its financial condition, liquidity, operations, suppliers, and workforce. As of the date of the issuing of the financial statements, the ongoing duration and impact of COVID-19 is unknown and it is not possible to reliably estimate the impact that the length and severity of these developments will have on the financial results and conditions of the University in future fiscal years.

ST. THOMAS UNIVERSITY

Schedule of Ancillary Enterprises

Year ended April 30, 2020, with comparative information for 2019
(Unaudited)

	2020	2019
Revenues:		
Student fees:		
Residence fees	\$ 2,746,527	\$ 3,037,464
English language programs	110,111	132,366
	<u>2,856,638</u>	<u>3,169,830</u>
Miscellaneous:		
Conference rentals	70,155	81,808
Other	169,286	188,337
	<u>239,441</u>	<u>270,145</u>
	<u>\$ 3,096,079</u>	<u>\$ 3,439,975</u>
Expenses:		
Residence bursaries	\$ 291,546	\$ 255,098
Student services:		
Bus services	70,175	54,852
Miscellaneous	25,125	30,768
Proctor services	187,001	173,010
	<u>282,301</u>	<u>258,630</u>
Administrative and general:		
Administrative salaries	466,239	498,317
Bad debts	50,000	50,000
	<u>516,239</u>	<u>548,317</u>
Physical plant:		
Cleaning and janitorial	274,894	281,834
Communications	282,514	300,271
Electricity	285,148	329,550
Furniture and equipment	6,598	8,705
Heat	262,132	289,017
Insurance	46,259	38,784
Interest on long-term debt	135,369	161,156
Kitchen fuel	37,772	37,960
Laundry and linen	6,707	8,412
Maintenance and repairs	222,291	246,736
Miscellaneous	1,902	5,940
Physical plant salaries	154,189	161,754
Rigby Hall lease and property taxes	174,445	98,463
Security	162,298	155,275
Water and sewerage	47,505	50,118
	<u>2,100,023</u>	<u>2,173,975</u>
	<u>\$ 3,190,109</u>	<u>\$ 3,236,020</u>

ST. THOMAS UNIVERSITY

Schedule of Academic Expenses from Operations

Year ended April 30, 2020, with comparative information for 2019
(Unaudited)

	2020	2019
Wages and salaries:		
Full-time	\$ 11,482,924	\$ 11,047,393
Part-time	2,213,660	2,176,218
On leave	1,160,474	1,461,228
	<hr/>	<hr/>
	14,857,058	14,684,839
Staff other than academic	448,269	422,632
Employee benefits	1,987,554	1,990,816
Departmental:		
Teaching supplies and support	121,062	114,486
Special projects	105,646	91,158
Native Studies BSW Program	170,977	183,486
Miscellaneous	47,600	74,335
	<hr/>	<hr/>
	445,285	463,465
Travel, study and research:		
Professional development and travel allowances	288,316	275,864
Research projects and academic conferences	639,673	461,861
	<hr/>	<hr/>
	927,989	737,725
General academic:		
Materials and supplies	32,261	30,177
Postage	15,120	21,314
Telephone	16,401	18,254
Graduation	75,525	82,762
Recruiting	17,947	51,215
Relocation	33,439	28,468
Special projects	39,005	57,746
Service contracts	26,091	27,298
Fees and dues	98,351	93,715
	<hr/>	<hr/>
	354,140	410,949
	<hr/>	<hr/>
	\$ 19,020,295	\$ 18,710,426

ST. THOMAS UNIVERSITY

Schedule of Computing Services Expenses from Operations

Year ended April 30, 2020, with comparative information for 2019
(Unaudited)

	2020	2019
Wages and salaries	\$ 567,967	\$ 560,794
Employee benefits	96,367	92,755
Computing licenses and support	399,177	354,321
	\$ 1,063,511	\$ 1,007,870

ST. THOMAS UNIVERSITY

Schedule of Administrative and General Expenses from Operations

Year ended April 30, 2020, with comparative information for 2019
(Unaudited)

	2020	2019
Wages and salaries	\$ 3,219,067	\$ 3,167,507
Employee benefits	466,526	454,264
Administrative general and supplies:		
Association fees	88,918	79,458
Bad debts	242,535	254,177
Conferences and special events	17,386	52,161
Committees	6,669	12,327
Credit card fees	29,602	25,486
Interest expense	19,295	20,914
Marketing and publications	384,503	388,573
Miscellaneous	50,803	46,874
Office supplies	32,795	38,418
Payroll processing fees	2,666	2,608
Postage	50,390	51,770
Professional fees	156,092	249,245
Staff recruiting	6,909	523
Student recruitment	256,971	275,906
Service contracts	40,763	37,126
Special projects	64,872	79,046
Telephone	9,959	7,602
Travel	32,544	41,207
University hospitality	23,970	18,974
	1,517,642	1,682,395
	\$ 5,203,235	\$ 5,304,166

ST. THOMAS UNIVERSITY

Schedule of Student Services Expenses from Operations

Year ended April 30, 2020, with comparative information for 2019
(Unaudited)

	2020	2019
Wages and salaries	\$ 1,652,592	\$ 1,387,434
Employee benefits	202,337	178,231
Athletics	681,737	628,506
Campus Ministry	9,517	12,298
Student support programs	245,130	191,839
	<u>\$ 2,791,313</u>	<u>\$ 2,398,308</u>

Schedule of Physical Plant Expenses from Operations

Year ended April 30, 2020, with comparative information for 2019
(Unaudited)

	2020	2019
Wages and benefits	\$ 154,193	\$ 163,753
Utilities and insurance:		
Heat	550,905	589,157
Electricity	231,890	248,497
Water and sewerage	19,916	19,825
Telephone	177,805	188,549
Insurance	72,097	61,763
	<u>1,052,613</u>	<u>1,107,791</u>
Cleaning and janitorial	545,105	546,392
Furniture and equipment	220,933	232,956
Maintenance and repairs	449,602	507,825
Interest on Grant-Harvey lease	38,143	-
Security	25,635	27,758
	<u>\$ 2,486,224</u>	<u>\$ 2,586,475</u>

ST. THOMAS UNIVERSITY

Schedule of Transfers of Funds

Year ended April 30, 2020
(Unaudited)

	To	From	To (From)	To (From)	From
	General Operating	Ancillary	Internally restricted	Endowments and other externally restricted	Capital assets
Fund adjustment	\$ -	\$ -	\$ 4,493,703	\$ -	\$ (4,493,703) ⁽¹⁾
Fund adjustment	-	-	(2,812,086)	2,812,086	- ⁽²⁾
Gerontology Chair	300,000	-	-	(300,000)	-
Ancillary	-	(216,903)	-	-	216,903 ⁽³⁾
Special projects	-	-	(81,635)	-	81,635 ⁽⁴⁾
	\$ 300,000	\$ (216,903)	\$ 1,599,982	\$ 2,512,086	\$ (4,195,165)

Year ended April 30, 2019
(Unaudited)

	To	To (From)	From	From
	General Operating	Internally restricted	Endowments and other externally restricted	Capital assets
Capital	\$ -	\$ 2,413,618	\$ -	\$ (2,413,618)
Aquinas Chair	260,000	(260,000)	-	-
Gerontology Chair	140,000	-	(140,000)	-
	\$ 400,000	\$ 2,153,618	\$ (140,000)	\$ (2,413,618)

(1) In prior years, the Boards of Governors approved the transfer of funds from Internally Restricted Funds to the Capital Fund in order to assist the financing of large capital projects.

A receivable has been set up in the current year in the Internally Restricted Fund from the Capital Fund to reflect the expectation that these funds are to be repaid as funds become available. Potential sources of funds include future transfers of surpluses from the Ancillary Fund and potential sale of fixed assets.

(2) Endowments and Other Externally Restricted Funds have been used for purposes as defined by their respective terms of reference. In previous years, funds were transferred from the Endowments and Other Externally Restricted Funds to the Internally Restricted Fund to temporarily assist with cash flow to enable the funding of the projects that were not fully funded by external means. These transfers did not affect the investment returns allocated to these funds or affect the fund's annual expenditures limits. This transfer from Internally Restricted Funds will restate total Externally Restricted Funds to their actual balances as per the University's records.

(3) Principal payments for Harrington Hall long-term debt and net ancillary asset additions for 2019-2020.

(4) 2019-2020 principal payments for Grant-Harvey lease funded from special projects from Internally Restricted Funds.