## NEW Template for PT Academic job ads (posted on-line) October 12, 2011

## **Part-time Position in (Department name)**

The Department of (Department name), St. Thomas University, invites applications for an instructor(s) to teach the following course(s) from (fill in start and end date).

(Fill in course number and section, course name, dates, days and times)
(Fill in short description of course)

Maximum enrolment = (indicate maximum enrolment here)

St. Thomas University is an undergraduate, liberal arts institution whose roots are in the faith and tradition of the Roman Catholic Church. With a full-time enrolment of 2,500, its students graduate with Bachelor of Arts, Applied Arts, Education, and Social Work degrees. The faculty members are distinguished teachers, researchers and scholars, and the university holds four Canada Research Chairs.

A PhD is preferred; a master's degree is required. Each applicant is to submit a *curriculum vitae*, evidence of teaching effectiveness (teaching portfolio preferred) and arrange to have three letters of reference sent directly to the Human Resources and Faculty Relations Office, St. Thomas University, Fredericton NB E3B 5G3.

Closing date: (fill in date), or when position is filled. Applicants are responsible for ensuring that their completed applications, including letters of reference, are received by this date.

An equal opportunity employer, St. Thomas University is committed to employment equity for women, Aboriginal peoples, members of visible minority groups, and persons with disabilities. The university welcomes applications from all faiths and backgrounds. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.