

Part-Time Appointment Committee

Part-time faculty are hired to teach specific courses. They are hired on a per course basis.

Each Department or Programme with part-time course offerings shall have a Part-time Appointments Committee (PTAC). This Committee shall be composed of a minimum of three (3) Full-time Members from the Department. The Department Chair or Programme Director may be a member of the PTAC, but does not have to be. In cases where it is not possible to have three (3) eligible Members, additional committee members shall be selected by agreement between the Department and the Vice-President Academic.

The Committee's role shall be to ensure a fair assessment and appointment process for internal and external appointments. The Committee shall make recommendations on internal and external appointments to the Vice-President Academic.

Written minutes of Committee meetings shall be kept by the Committee Chair and shall be made available upon request to the Employee, the Union, and the Vice-President Academic.

The Parties agree that a Part-time Member who has previously taught a course is deemed qualified to teach that course under Articles 5.03.1 (a), 5.03.1 (c) and 5.03.2 of the Part-Time Collective Agreement.