Please print				Payperiod:	August 31, 2024	to September 13, 2024	
	٨	lame	Student #	Paydate:	Septemeber 20, 2024		
		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS	
Saturday	Aug 31/24						
Sunday	Sep 1/24						
Monday	Sep 2/24		LAB	OUR DAY - UNIVERSITY C	LOSED		
Tuesday	Sep 3/24						
Wednesday	Sep 4/24						
Thursday	Sep 5/24						
Friday	Sep 6/24						
Saturday	Sep 7/24						
Sunday	Sep 8/24						
Monday	Sep 9/24						
Tuesday	Sep 10/24						
Wednesday	Sep 11/24						
Thursday	Sep 12/24						
Friday	Sep 13/24						
	·				TOTAL HOURS		
				'			
In order to meet	the payroll cut-of	ff for this payperi	od, your time sheet MUS	ST be received by the Pa	yroll Officer (GMH	[103) no	
later than 10:00 a	am on the Monda	y following the e	nd of this payperiod.				
		\$	=	\$			
		Hourly			<b>- -</b>		
Budget Number		Rate *	Total Hours	Total Deposit	Top-Up Budget	t Number (if applicable)	
Department Position '		Position W	/orked	Supervisor - please pr	int and sign name		
*Please review Stud	dent Employment C	lassificaion Rubic	* (Hourly rate includes				
on Human Resources Website		4% vacation pay)	Department Chair / Di	rector Authorization			

Please print				Payperiod:	September 14, 2024 to	September 27, 2024
	N	lame	Student #	Paydate:	October 4, 2024	
		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS
Saturday	Sep 14/24					
Sunday	Sep 15/24					
Monday	Sep 16/24					
Tuesday	Sep 17/24					
Wednesday	Sep 18/24					
Thursday	Sep 19/24					
Friday	Sep 20/24					
Saturday	Sep 21/24					
Sunday	Sep 22/24					
Monday	Sep 23/24					
Tuesday	Sep 24/24					
Wednesday	Sep 25/24					
Thursday	Sep 26/24					
Friday	Sep 27/24					
, , ,				•	TOTAL HOURS	
				יי		
In order to meet t	the payroll cut-off	for this payperiod,	your time sheet MUST be	received by the Payroll	Officer (GMH103) no	o later
than 10:00 am	on the Monday	following the e	nd of this payperiod.			
	<b>-</b>	\$ Hourly	_ X =			
Budget Number Rate 3		•	Total Hours	Total Deposit	Ton-Un Budget Nu	ımher (if annlicable)
			rate includes 4% vacation pay,			imber (ii applicable)
Department Po		osition Worked	Super	Supervisor - please print and sign name		
*Please review Stud	lent Employment Clas	sificaion Rubic				
on Human Resource				Depart	ment Chair / Director Au	thorization

Please print				Payperiod:	September 28, 2024	to October 11, 2024
		Name	Student #	Paydate:	October 18, 2024	
		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS
Saturday	Sep 28/24					
Sunday	Sep 29/24					
Monday	Sep 30/24		National Day of	Truth & Reconcilation - U	niversity Closed	
Tuesday	Oct 1/24					
Wednesday	Oct 2/24					
Thursday	Oct 3/24					
Friday	Oct 4/24					
Saturday	Oct 5/24					
Sunday	Oct 6/24					
Monday	Oct 7/24					
Tuesday	Oct 8/24					
Wednesday	Oct 9/24					
Thursday	Oct 10/24					
Friday	Oct 11/24					
					TOTAL HOURS	
In order to me	et the payroll	cut-off for this payp	eriod, your time sheet M	IUST be received by the	Payroll Officer (GM	IH103) no later
than 10:00	am on the N	<b>Jonday following</b>	the end of this paypo	eriod.		
	<i>-</i>		X	= \$		<b>-</b>
Budget Number		Rate *	Total Hours	Total Deposit	Top-Up Budget	Number (if applicable)
		* (Hourly	rate includes 4% vacation pa	ay)		
Department Position Worke		osition Worked	Super	visor - please print and	d sign name	
*Please review S	tudent Employn	nent Classificaion Rubio	;			
on Human Reso	urces Website			Depart	ment Chair / Director A	Authorization

Please print				Payperiod:	Payperiod: October 12, 2024 to October 2			
		Name	Student #	Paydate:	November 1, 2024			
		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS		
Saturday	Oct 12/24							
Sunday	Oct 13/24							
Monday	Oct 14/24		Than	ksgiving - University Closed	d			
Tuesday	Oct 15/24							
Wednesday	Oct 16/24							
Thursday	Oct 17/24							
Friday	Oct 18/24							
Saturday	Oct 19/24							
Sunday	Oct 20/24							
Monday	Oct 21/24							
Tuesday	Oct 22/24							
Wednesday	Oct 23/24							
Thursday	Oct 24/24							
Friday	Oct 25/24							
					TOTAL HOURS			
In order to m	eet the payroll	cut-off for this pa	yperiod, your time sheet N	MUST be received by the	e Payroll Officer (	GMH103) no		
later than 10:	00 am on the M	londay following	the end of this payperiod.					
		\$	X=	<u>   \$                                 </u>				
		Hourly						
Budget Number	•	Rate *	Total Hours	Total Deposit	Top-Up Budget N	Number (if applicable)		
		^ (Hour	ly rate includes 4% vacation pa	ay)				
Department Position We			Worked	Supervisor - please p	rint and sign name			
*Please review :	Student Employm	ent Classificaion Ru	bic					
on Human Resources Website				Department Chair / D	Department Chair / Director Authorization			

Please print			<u></u>	Payperiod:	October 26, 2024	to November 8, 2024	
		Name	Student #	Paydate:	November 15, 2024	1	
		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS	
Saturday	Oct 26/24						
Sunday	Oct 27/24						
Monday	Oct 28/24						
Tuesday	Oct 29/24						
Wednesday	Oct 30/24						
Thursday	Oct 31/24						
Friday	Nov 1/24						
Saturday	Nov 2/24						
Sunday	Nov 3/24						
Monday	Nov 4/24						
Tuesday	Nov 5/24						
Wednesday	Nov 6/24						
Thursday	Nov 7/24						
Friday	Nov 8/24						
,					TOTAL HOURS		
In order to me	et the payroll	cut-off for this pay	yperiod, your time sheet M	IUST be received by the	e Payroll Officer (	GMH103) no	
later than 10:0	00 am on the M	<b>Tonday following t</b>	he end of this payperiod.				
	_	\$	X =	\$		-	
		\$ Hourly	<del></del>	<del></del>			
<b>Budget Number</b>		Rate *	Total Hours	Total Deposit	Top-Up Budget N	Number (if applicable)	
		* (Hourly	y rate includes 4% vacation pa	ay)			
Department		Position	Worked	Supervisor - please p	Supervisor - please print and sign name		
*Please review S	Student Employn	nent Classificaion Rul	bic				
on Human Reso	urces Website			Department Chair / D	irector Authorization		

Please print				Payperiod:	November 9, 2024	to November 22, 2024	
		Name	Student #	Paydate:	November 29, 2024	ŀ	
		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS	
Saturday	Nov 9/24						
Sunday	Nov 10/24						
Monday	Nov 11/24		Remem	nbrance Day - University Clo	sed		
Tuesday	Nov 12/24						
Wednesday	Nov 13/24						
Thursday	Nov 14/24						
Friday	Nov 15/24						
Saturday	Nov 16/24						
Sunday	Nov 17/24						
Monday	Nov 18/24						
Tuesday	Nov 19/24						
Wednesday	Nov 20/24						
Thursday	Nov 21/24						
Friday	Nov 22/24						
					TOTAL HOURS		
In order to med	et the payroll o	cut-off for this pay	period, your time sheet N	MUST be received by the	Payroll Officer (	GMH103) no	
later than 10:00	am on the M	londay following tl	he end of this payperiod.				
		¢	v -	¢			
			_X=		Top Up Budget I	Number (if applicable)	
Budget Number		Rate *	Total Hours	Total Deposit	rop-op budget i	vullibel (il applicable)	
			rate includes 4% vacation pa	•			
Department Position Wo			Supervisor - please pr	int and sign name			
*Please review St	tudent Employm	ent Classificaion Rub	ic				
on Human Resources Website				Department Chair / D	Department Chair / Director Authorization		

#### This is the last payment of the year

Please print				Payperiod:	November 23, 2024	to December 6, 2024
		Name	Student #	Paydate:	December 13,2024	
		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS
Saturday	Nov 23/24					
Sunday	Nov 24/24					
Monday	Nov 25/24					
Tuesday	Nov 26/24					
Wednesday	Nov 27/24					
Thursday	Nov 28/24					
Friday	Nov 29/24					
Saturday	Nov 30/24					
Sunday	Dec 1/24					
Monday	Dec 2/24					
Tuesday	Dec 3/24					
Wednesday	Dec 4/24					
Thursday	Dec 5/24					
Friday	Dec 6/24					
	-			•	TOTAL HOURS	
In order to me	et the payroll c	ut-off for this pay	period, your time sheet M	UST be received by the l	Payroll Officer (GN	/H103) no
later than 10:0	00 am on the M	onday following th	e end of this payperiod.			
		\$	_X=			
Budget Number Hourly Rate * * (Hourly I		Total Hours rate includes 4% vacation pa			umber (if applicable)	
Department Position Worked			Supervisor - please pr	int and sign name		
*Please review S	Student Employme	ent Classificaion Rub	ic			
on Human Resources Website				Department Chair / Di	rector Authorization	

# St. Thomas University - Student Time Sheets PLEASE NOTE THE PAYDATE - JANUARY 10, 2025

Please print				Payperiod:	December 7,2024	to December 20, 2024
		Name	Student #	Paydate:	January 10, 2025	
		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS
Saturday	Dec 7/24					
Sunday	Dec 8/24					
Monday	Dec 9/24					
Tuesday	Dec 10/24					
Wednesday	Dec 11/24					
Thursday	Dec 12/24					
Friday	Dec 13/24					
Saturday	Dec 14/24					
Sunday	Dec 15/24					
Monday	Dec 16/24					
Tuesday	Dec 17/24					
Wednesday	Dec 18/24					
Thursday	Dec 19/24					
Friday	Dec 20/24					
					TOTAL HOURS	
-						(67.57.10.0)
	1 0	1 0	period, your time sheet M	<b>AUST</b> be received by	the Payroll Office	er (GMH103) no
later than 10:	00 am on the M	<b>Ionday following t</b>	he end of this payperiod.			
		_		_		
		\$	X	=\$		
Budget Number	-	Hourly Rate *	Total Hours	Total Deposit	Top-Up Budget I	Number (if applicable)
		(Houri)	rate includes 4% vacation pa	ay)		
Department Position Work			Worked	Supervisor - please pr	int and sign name	
*Please review	Student Employn	nent Classificaion Rub	pic			
on Human Resources Website				Department Chair / Director Authorization		

Please print				Payperiod:	: December 21, 2024 <b>t</b>	O January 3, 2025		
		Name	Student #	Paydate:	January 10, 2025			
		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS		
Saturday	Dec 21/24							
Sunday	Dec 22/24							
Monday	Dec 23/24							
Tuesday	Dec 24/24		University Closed					
Wednesday	Dec 25/24			University Closed				
Thursday	Dec 26/24			University Closed				
Friday	Dec 27/24			University Closed				
Saturday	Dec 28/24							
Sunday	Dec 29/24							
Monday	Dec 30/24			University Closed	-			
Tuesday	Dec 31/24			University Closed	University Closed			
Wednesday	Jan 1/25			University Closed				
Thursday	Jan 2/25							
Friday	Jan 3/25							
					TOTAL HOURS			
In order to me	eet the payroll	cut-off for this pay	period, your time sheet M	IUST be received by th	e Payroll Officer (GN	MH103) no		
later than 10:0	00 am on the M	londay following th	e end of this payperiod.					
		\$	=					
Budget Number Hourly Rate **			Total Hours	Total Deposit	Ton-Un Rudget Nu	mber (if applicable)		
budget Hamber			rate includes 4% vacation pa	•	Top op Budgot Ha	mbor (ii applicable)		
Department Position Worked			Vorked	Supervisor - please print and sign name				
*Please review S	Student Employm	ent Classificaion Rubi	'c					
on Human Resources Website				Department Chair / Director Authorization				