St. Thomas University
Policy Statement

Policy Name: Honours Thesis Supervision, Article 18.03.3

Classification:

General Administration	√
Academic	
Unit	_____

Issued by: _____ **(Signature)**
_____ **(Title/Authority)**

Date of Issue: January 2006
Revised: May 2011

Policy:

In accordance with Article 18.03.3, the University will pay the employee who supervises an Honours Thesis.

1. The University pays the person designated by the Department as the honours thesis supervisor.

2. The University will pay the employee upon the successful completion of the thesis and the submission of the grade.

3. Payment will be made as a one-time lump sum payment, added to the employee's normal bi-weekly pay at the appropriate time.

4. In cases where no final grade is a available, the faculty member who supervised the honours thesis can appeal to the Vice-President (Academic), supplying evidence that the supervision was carried out as required.

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*Policy Origin:

This policy was prepared by

Date: